



# Inner East Community Committee

Burmantofts & Richmond Hill, Gipton & Harehills,  
Killingbeck & Seacroft

**Meeting to be held in Shine, Harehills Road, Leeds,  
West Yorkshire LS8 5HS**

Thursday, 18th June, 2015 at 6.00 pm

**Councillors:**

- |                |                                  |
|----------------|----------------------------------|
| R Grahame      | - Burmantofts and Richmond Hill; |
| M Ingham       | - Burmantofts and Richmond Hill; |
| A Khan (Chair) | - Burmantofts and Richmond Hill; |
| R Harington    | - Gipton and Harehills;          |
| A Hussain      | - Gipton and Harehills;          |
| K Maqsood      | - Gipton and Harehills;          |
| C Dobson       | - Killingbeck and Seacroft;      |
| G Hyde         | - Killingbeck and Seacroft;      |
| B Selby        | - Killingbeck and Seacroft;      |

**AT APPROXIMATELY 7.00PM AN INFORMAL WORKSHOP WILL BE HELD  
(AT THE CONCLUSION OF THE FORMAL MEETING)**





**Agenda compiled by:** Helen Gray 0113 247 4355  
Governance Services Unit, Civic Hall, LEEDS LS1 1UR Tel 24 74355  
**East North East Area Leader:** Jane Maxwell Tel: 336 7627

*Images on cover from left to right:  
Burmantofts and Richmond Hill - Burmantofts stone; East End Park  
Gipton & Harehills - Fairway Hill; Bankstead Park  
Killingbeck & Seacroft – Seacroft Hospital clock; Seacroft village green*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>CONFIRMATION OF APPOINTMENT OF THE CHAIR OF THE INNER EAST COMMUNITY COMMITTEE</b></p> <p>To note that Councillor A Khan was appointed Chair of the Inner East Community Committee for the 2015/16 municipal year by Annual Council on 21 May 2015. A copy of the report of the City Solicitor provides further details.</p> <p>(Report attached)</p>	1 - 2
2			<b>CHAIRS OPENING REMARKS</b>	
3			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	

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4			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
5			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
6			<p><b>DECLARATIONS OF DISCLOSABLE INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct.</p>	
7			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence</p>	

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8			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 4:16 and 4:17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to <b>10 minutes</b> may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair.</p> <p><u>No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair</u></p>	
9			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To confirm as a correct record the minutes of the previous meeting held 19<sup>th</sup> March 2015</p> <p>(Copy attached)</p>	3 - 8
10	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>COMMUNITY COMMITTEE APPOINTMENTS FOR 2015/16</b></p> <p>To consider the attached report of the City Solicitor on Community Committee appointments for the 2015/16 Municipal Year, including appointments to outside bodies.</p> <p>(Report attached)</p>	9 - 18
11	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>INNER EAST COMMUNITY COMMITTEE NOMINATIONS TO THE 'INNER EAST' AND 'OUTER EAST' HOUSING ADVISORY PANELS (HAPS)</b></p> <p>To consider the report of the Director of Environment and Housing on Community Committee appointments to the Housing Advisory Panels relevant to the wards covered by the Inner East Community Committee</p> <p>(Report attached)</p>	19 - 22

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12	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<b>APPOINTMENT OF CO-OPTES FOR 2015/16</b>  To receive a report from the City Solicitor on the current position in respect of appointment of Co-optes to the Inner East Community Committee for the 2015/16 Municipal Year  (Report attached)	23 - 26
13	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<b>WELLBEING REPORT</b>  To consider the report of the East North East Area Leader setting out the Inner East Community Committee Wellbeing budget and including details of any new projects for consideration.  (Report attached)	27 - 44
14	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<b>AREA UPDATE REPORT</b>  To consider the report of the East North East Area Leader setting out proposals to consider for the proposed approach of the Inner East Community Committee for the 2015/16 Municipal Year  (Report attached)	45 - 48
15	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<b>DERELICT AND NUISANCE SITES PROGRAMME UPDATE</b>  To consider the report of the East North East Area Leader on derelict and nuisance sites within the Inner East Community Committee area  (Report attached)	49 - 54
16	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<b>PARKS AND COUNTRYSIDE AREA DELEGATION FOR INNER EAST</b>  To consider the report of the Director of Environment and Housing providing an update on the Parks and Countryside Service, specific to the Inner East Community Committee area  Councillor G Hyde, Inner East Community Lead Member for Environmental Services and Simon Frosdick, LCC Environment and Housing, will introduce the report  (Report attached)	55 - 68

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17	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft		<p><b>ENVIRONMENTAL SERVICES - SERVICE AGREEMENT FOR 2015/16</b></p> <p>To consider the report of the Director of Environment and Housing setting out the Service Level Agreement for the Environmental Service Team operating within the Inner East Community Committee area for the 2015/16 Municipal Year</p> <p>Councillor G Hyde, Inner East Community Lead Member for Environmental Services and John Woolmer, East North East Locality Manager, will introduce the report</p> <p>(Report attached)</p>	69 - 82
18			<p><b>FUTURE MEETING DATES</b></p> <p>To note the date and time of future meetings of the Inner East Community Committee as:  17<sup>th</sup> September 2015 at 7.00 pm  10<sup>th</sup> December 2015 at 6.00 pm  24<sup>th</sup> March 2016 at 6.00 pm</p> <p><b>MAP OF VENUE</b></p> <p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ul> <p><b><u>AT APPROXIMATELY 7.00 PM AN INFORMAL WORKSHOP SESSION WILL BE HELD AT THE CONCLUSION OF THE FORMAL MEETING.</u></b></p>	83 - 84

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